



TAMIL NADU OPHTHALMIC ASSOCIATION

PROPOSED AMENDMENTS TO CONSTITUTION & BYE LAWS

2018

| EXISTING CLAUSE | SUGGESTED CHANGES APPROVED BY THE MANAGING COMMITTEE |
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| ARTICLE I – NAME | |
| The name of the Association shall be "Tamil Nadu Ophthalmic Association". The term "Association" hereinafter used in the constitution shall imply the "Tamil Nadu Ophthalmic Association". | |
| ARTICLE II – GOVERNANCE | |
| The Association shall be governed by this constitution and its bylaws. | The Association shall be governed by this constitution and its bye laws |
| ARTICLE III - REGISTERED OFFICE | |
| 1. The registered office of the Association will be located at Nirmals' Eye Hospital, 108/5, Ayyasamy Street, West Tambaram, Chennai – 600 045 and the administrative office at a place or address of the Honorary General Secretary. | The registered office of the Association will be located at Nirmals' Eye Hospital, 108/5, Ayyasamy Street, West Tambaram, Chennai - 600045, and the administrative office will be at the place of address of the Honorary General Secretary |
| ARTICLE IV - OBJECTS | |
| Objects of the Association shall be cultivation and promotion of the study and practice of ophthalmic sciences, research and man power development with a view to render service to the community and to promote social contacts among ophthalmologists by : | |
| 1. Organising conferences, symposia, seminars, workshops, refresher courses, etc., for promotion and mutual exchange of knowledge. | |
| 2 Promoting clinical, experimental, community and operational research in ophthalmology. | |
| 3. Instituting awards, orations, prizes, fellowships, studentships and research grants. | |
| 4. Promoting, teaching training and continuing education in ophthalmology by establishing and maintaining a eference library, publishing journals and proceedings of the Association and other such materials. | |
| 5. Organising exhibitions of machinery, implements, tools, appliances, etc., pertaining to ophthalmology with a view to encourage and improve the manufacture of such instruments and appliances in India; and also to promote and advise quality control in the manufacture of the aforesaid instruments and appliances. | |
| 6. Encouraging formation and affiliation of city/district ophthalmological societies. | 6. Encouraging formation and affiliation of city / district/Super speciality ophthalmological societies within Tamilnadu & Pondicherry |
| 7. Co-operating with other Medical Associations. | |
| 8. Promotion of social contact and creation of goodwill amongst the ophthalmologists | |
| 9. Ensuring ethical practice and professional conduct of its members as laid down by the Association from time to time. | |

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| 10. Advising on legislation affecting ophthalmic practice and the science of ophthalmology. | |
| 11. Maintaining liaison with the Central and State Governments and various appropriate bodies regarding matters concerning teaching and practice of ophthalmology and rationalization of ophthalmic fitness and standards for various jobs. | |
| 12. Raising finances through subscriptions, contributions, donations from members and nonmembers and creating Special Funds to run the activities of the Association. | |
| 13. Develop academic and scientific research fund / activities. | |
| 14. Acquiring and disposing, movable and immovable property and assets by purchasing, constructing, altering, maintaining, selling or mortgaging properties that may be necessary for the aforesaid objectives. | |
| 15. Framing bylaws, rules ,regulations and to amend, add, alter or delete the same. | 15. Framing bye-laws, rules, regulations and to amend, add, alter or delete the same. |
| 16. Undertake health education to prevent visual impairment and control blindness. | |
| 17. Doing all such other things as may be incidental to or conducive to the attainment of the aims and objectives of the Association. | |
| 18. The activities would be confined to the territory of India. | |
| 19. The activities would be purely charitable in nature and not motivated for profit. | |
| 20. The funds of the Association would be utilised only towards the objects and no portion of it would be distributed in any manner to the trustees / office bearers / members or persons defined in section 13(1)©of the income tax act 1961. | |
| 21. The benefits of objects would be available to the general public irrespective of caste, creed, religion or sex. | |
| 22. Not more than 5% of the income of the Association would be applied for any religious purposes or given to religious institutions. | This clause should be removed TO BE REMOVED |
| ARTICLE V – MEMBERSHIP | |
| The membership of the Association shall consist of | |
| 1. Life Members Medical practitioners domiciled in Tamil Nadu and Pondicherry holding allopathic qualifications recognized under Schedule I or III of the Indian Medical Council Act,1956 and interested in the science and art of Ophthalmology shall be eligible for membership and pay LIFE membership subscription as defined in the bylaws. | 1. Life Members Medical practitioners who are Indian citizens domiciled in Tamil Nadu and Pondicherry holding allopathic qualifications recognized under Schedule I or III of the Indian Medical Council Act,1956 and interested in the science and art of Ophthalmology shall be eligible for membership and pay LIFE membership subscription as defined in the bye-laws. |
| 2. National Members a. National members will be those persons whofulfil the criteria in the clause above and are notresidents of Tamil Nadu or Pondicherry. | 2. National Members a. National members will be those persons who fulfil the criteria in the clause above and are not residents of Tamil Nadu or Pondicherry.They will be entitled to receive the TNOAJOSR Journal insoft copy only. |

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| b. They shall be entitled to participate in all activities of the Association, but will not be entitled to vote at a meeting of the association, nor hold position of office nor apply for an award except those entitlements which are specifically provided in the bylaws. | b. They shall be entitled to participate in all activities of the Association including the General but will not be entitled to vote at a Body meeting, meeting of the association, nor hold position of office nor apply for an award except those entitlements which are specifically provided in the bye-laws. |
| c. They will pay a subscription as provided in the bylaws | c. They will pay a subscription as provided in the bye-laws. |
| 3. International Members a. International members will be those persons who fulfil the criteria in the clause above and are not residents of India. | 3. International Members a. International Members will be those persons holding allopathic qualifications recognized under Schedule I or III of the Indian Medical Council Act, 1956 and interested in the science and art of Ophthalmology above and are not residents of India They need not be citizens of India. |
| b. They shall be entitled to participate in all activities of the Association but will not be entitled to vote at a meeting of the Association nor hold position of the office nor apply for an award except those entitlements which are specifically provided in the bylaws. | b. They shall be entitled to participate in all activities of the Association and will not be entitled to vote at a meeting of the Association nor hold position of the office nor apply for an award except those entitlements which are specifically provided in the bye laws. |
| c. They will pay a subscription as provided in the bylaws. | c. They will pay a subscription as provided in the bye-laws. |
| 4. Honorary Life Members a. Any person who has rendered outstanding service to Ophthalmology in general and Indian Ophthalmology in particular shall be eligible to this membership provided his / her name is recommended and passed at both the meetings of the Managing Committee and the General Body. | |
| b. Honorary Members shall be entitled to participate in all the activities of the Association, but shall not be entitled to vote at a meeting of the Association, nor hold position of office nor apply for an award. | |
| c. They are exempt from paying membership subscription. | |
| d. Honorary life members will not be more than 5% of the total membership of the Association. | |
| e. One life member can propose only one honorary member during his / her life time | |
| 5. Associate members This membership will be life membership. It will comprise of : | |
| a. Medical practitioners holding allopathic qualifications under Schedule I and III of Indian Medical Council Act, 1956 | |
| b. Non - Medical scientists interested in ophthalmic sciences | |
| c.. Spouses of all classes of members | TO BE REMOVED |
| d. They shall pay the Life Membership subscription as defined in the bylaws. | d. They shall pay the Life Membership subscription as defined in the bye-laws. |
| e. They shall be entitled to participate in all activities of the Association but will not be entitled to vote at a meeting of the Association nor hold position of office nor apply for an award. | e. They shall be entitled to participate in all activities of the Association except General Body and will not be entitled to vote at a meeting of the Association nor hold position of office nor apply for an award. They will not receive TNOA JOSR Journal |

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| ARTICLE VI – SUBSCRIPTION | |
| The subscription for the life members, National, International and Associate members will be as stipulated in the bylaws from time to time. | The subscription for the life members, National, International and Associate members will be as stipulated in the by-laws from time to time. |
| ARTICLE VII – PRIVILEGES OF MEMBERSHIP | |
| 1.All Life Members shall be entitled to participate in all the activities of the Association including the right to vote and shall also be entitled to receive publications of the Association as provided in the bylaws | 1.All Life Members shall be entitled to participate in all the activities of the Association including the right to vote and stand for office and shall also be entitled to receive publications of the bye-laws Association as provided in the bye-laws |
| 2.New Members : The application for membership (except Associate Members) duly proposed and seconded by members of the Association shall be recommended by the managing committee and ratified by the General Body for admission to the Association. | 2. New Life Member Applicant:(heading to be modified): The application for membership (except Associate & Honorary Members) duly proposed and seconded by members of the Association shall be recommended by the managing committee and ratified by the General Body for admission to the Association. |
| 3.Any New Member (except Associate Members) whose application is under consideration is entitled to attend and take part in the deliberations of the Conference of the Association if it is held prior to his membership being approved by the General Body but will not have the right to vote till his membership is duly ratified by the Association | 3. A New Life Member Applicant Any New Member (To be removed) (except Associate & Honorary Members) whose application is under consideration is entitled to attend and take part in the deliberations of the Conference of the Association as defined in the Bye Laws if it is held prior to his/her membership being approved by the General Body but will not have the right to vote till his/her membership is duly ratified by the Association(to be removed) General Body. |
| 4. All Associate Members shall be entitled to participate in scientific and social activities of the Association. They shall not be entitled to attend nor vote at a General Body meeting nor hold any office. | |
| 5. National, International and Honorary Members shall be entitled to participate in all the activities of the Association, but shall not be entitled to vote at a meeting of the Association nor hold a position of office. | |
| ARTICLE VIII - CESSATION OF MEMBERSHIP | |
| Membership of the Association will cease | |
| 1. By Voluntary Resignation | |
| 2. Death of the Member | |
| 3. Before any disciplinary action is taken against any member for any professional misconduct, the member will be served with a notice in writing to appear before the next meeting of the Managing Committee and will be given an opportunity to explain. The Managing Committee shall decide by a two thirds majority to delete the name of the member from the membership for any professional misconduct and this decision shall become final on confirmation by the General Body at its next meeting. | 3. Before any disciplinary action is taken against any member for any professional misconduct, the member will be served with a notice in writing to appear before a meeting of the Managing Committee and will be given an opportunity to explain. The Managing Committee shall decide by a two thirds majority of those present & voting to delete the name of the member from the membership. This decision shall become final on confirmation by the General Body at its next meeting or Special General Body called for this purpose. |

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| 4. Membership shall cease if any member's registration is cancelled by Medical Council of India. | |
| ARTICLE IX - GENERAL BODY | |
| 1. LIFE Members shall constitute the General Body of the Association. | |
| 2. It shall govern the affairs of the Association through its elected office - bearers and committees. | |
| 3. It shall hold a general Body meeting during the conference ordinarily to be held once a year. | 3. It shall hold a general Body meeting during the conference ordinarily to be held once a year. 21 days notice shall be given prior to the General Body Meeting. |
| 4. Quorum : minimum of 5% of total members shall form the quorum | |
| 5. Adjourned Meeting : In case the Quorum is not present at the start of the meeting or during the meeting of the ordinary General Body Meeting, the meeting shall adjourn for at least 30 minutes and shall meet on the same day at the same venue. | 5. Adjourned Meeting : In case the Quorum is not present at the start of the meeting or during the meeting of the ordinary (to be removed) Annual General Body Meeting, the meeting shall adjourn for at least 30 minutes and shall meet on the same day at the same venue. |
| 6. The adjourned meeting will not require any Quorum. | |
| ARTICLE X - SPECIAL GENERAL BODY | |
| 1. A Special General Body Meeting can be called by any of the following for a specific purpose : | |
| a. The President | |
| b. On a requisition signed by at least 2/3rd members of the Managing Committee. | |
| c. On a requisition signed by at least 5% of the life members of the Association . | |
| 2. Quorum: 10% of the total members must be present for the Special General Body meeting. | Quorum: The Quorum for .Special General Body will be the same as for General Body. |
| ARTICLE XI. COMMITTEES | |
| The following shall be the statutory committees elected by the Association : | |
| 1. Managing Committee | |
| 2. Executive Committee | |
| 3. Editorial Committee Journal of TNOA | 3. Editorial COMMITTEE of TNOA JOURNAL OF OPHTHALMIC SCIENCE AND RE |
| 4. Academic & Research Committee | |
| 5.. Ethics Committee | |
| 6.. Standards Committee | |
| | 7. Grievance Committee |
| ARTICLE XII - MANAGING COMMITTEE | |
| The affairs of the Association shall be managed by the Managing Committee which is elected by the General Body once in three years (except President, President elect). The Vice-President will be elected every year. | The affairs of the Association shall be managed by the Managing Committee which is elected by the ratified members of TNOA once in three years (except President, President elect and Vice President). |

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| | The Vice President will be elected every year. (To be removed) |
| <p>1. Composition</p> <p>It shall consist of :</p> <p>a. President b. President Elect c. Vice President d. Honorary General Secretary e. Honorary Joint Secretary f. Honorary Treasurer g. Honorary Joint Treasurer h. Editor of the Journal of Tamil Nadu Ophthalmic Association i. Chairman Academic & Research Committee j. 7 members elected by the General Body k. The Organising Secretary of the last and of the next conference will be co-opted members of the Managing Committee.</p> | h. Editor of the TNOA JOURNAL OF OPHTHALMIC SCIENCE AND RESEARCH |
| <p>Ex-officio</p> <p>1. Immediate Past President 2. Special Invitees (those invited by the President without voting rights) 3. Immediate Past Secretary for a period of one year without voting rights.</p> | |
| <p>2. Functions</p> <p>a. Managing Committee shall act on behalf of the General Body for running the affairs of the Association under its constitution and bylaws.</p> | a. Managing Committee shall act on behalf of the General Body for running the affairs of the Association under its constitution and by-laws. |
| b. It shall review the recommendations of the various statutory committees. | |
| c. It shall carry out the policies and mandate of the Association and shall be responsible to it. | c. It shall carry out the policies and mandate of the General Body Association(to be removed)and shall be responsible to it. |
| d. It shall have power to invest and deal with the money of the Association and to borrow such sums of money as it may resolve for the benefit of the Association. | |
| e. Such money and properties of the Association that are not utilized for the objects of the Association may be invested in such manner in such Banks and in such way as the Managing Committee may at their discretion, think proper and the Managing Committee may change the investments in order to (better) fulfil the objects of the Association | |
| f. The managing Committee shall have power to purchase, construct or acquire on lease or in exchange or on hire, by gift or otherwise, any real or personal property and any right or privilege necessary or convenient for the purpose of the Association to improve, develop, manage, sell, mortgage, dispose of, turn to account or otherwise deal with all or any part of the property of the Association not vested in the trust | f. The managing Committee with the approval of General Body shall have power to purchase, construct or acquire on lease or in exchange or on hire, by gift or otherwise, any real or personal property and any right or privilege necessary or convenient for the purpose of the Association to improve, develop, manage, sell, mortgage, dispose of, turn to account or otherwise deal with all or any part of the property of the Association. not vested in the trust. (To be removed). |
| g. The managing Committee may constitute as many sub-committees as it deems fit for furtherance of the objects of the Association. These committees may lay down their own procedures of working. | |
| h. Decisions and recommendations of the Managing Committee shall be subject to approval of the General Body. | |

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| <p>3. Meetings</p> <p>a. The members of the Managing Committee shall meet as often as required and at least once during the annual conference. 1/4th of the total number of members of the Managing Committee shall form a quorum.</p> | <p>The members of the Managing Committee shall meet as often as required and at least once during the annual conference. 1/4th of the total number of members of the Managing Committee which includes three members of the Executive Committee will form a quorum</p> |
| <p>b. The Honorary General Secretary shall circulate the agenda for the meeting at least a month before the date of the meeting.</p> | <p>The Honorary General Secretary shall circulate the agenda for the meeting at least a month before the date of the meeting through hard copy, email or any other accepted means of documentable communication.</p> <p>b.1. Email, hard copies or any other accepted means of documentable communication shall be the accepted mode of communication between the association and its members</p> <p>b.2. When required Emergency Executive Committee and or Managing Committee meetings may be held by Tele/video conferencing or other accepted modes of conferencing.</p> |
| <p>C, The president shall preside at the meeting of the Managing Committee. In his absence, the President -Elect shall officiate for him and in the absence of the President and the President - Elect, the Vice – President will preside. In the absence of the President, the President - Elect and the Vice - President, the meeting may elect its own chairman and for the purpose of the meeting he shall exercise all the powers of the President.</p> | <p>C, The president shall preside at the meeting of the Managing Committee. In his/her absence, the President -Elect shall officiate for him and in the absence of the President and the President - Elect, the Vice – President will preside. In the absence of the President, the President - Elect and the Vice - President, the meeting may elect its own chairman and for the purpose of the meeting he/she shall exercise all the powers of the President.</p> |
| <p>d. The President or Chairman, in the event of a tie, will have a casting vote</p> | |
| <p>e. The voting may be by show of hands, or by ballot whichever is considered desirable by the President.</p> | <p>e. The voting may be by show of hands or (by ballot – to be removed) whichever means is considered appropriate by the President</p> |
| <p>f. Whenever it is found inconvenient to call a meeting of the Managing Committee and whenever the Honorary General Secretary in consultation with the President deems it desirable that the opinion of the Managing Committee / Executive Committee be obtained, he shall do so by post / e-mail.</p> | <p>TO BE REMOVED</p> |
| <p>ARTICLE XIII - EXECUTIVE COMMITTEE</p> | |
| <p>1. Composition</p> <p>a. President b. President Elect c. Vice President d. Honorary General Secretary e. Honorary Treasurer</p> | |
| <p>The President may invite any other person / persons as Special invitees but such persons will have no voting rights.</p> | <p>The President may invite any other person / persons as Special invitees but such persons will have no voting rights and leave the meeting at the end of the discussion relevant to them.</p> |



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| <p>2. Functions</p> <p>Conduct affairs of the Association and meet as often as necessary. It will nominate TWO members to represent Tamil Nadu on the Managing Committee of the All India Ophthalmological Society when called for by the AIOS subject to ratification by the Managing Committee, "Provided that one of the members shall be the Secretary of the Tamil Nadu Ophthalmic Association".</p> | <p>Conduct affairs of the Association and meet as often as necessary or by acceptable electronic means. It will nominate TWO members to represent Tamil Nadu on the Managing Committee of the All India Ophthalmological Society when called for by the AIOS subject to ratification by the Managing Committee, "Provided that one of the members shall be the Secretary of the Tamil Nadu Ophthalmic Association".</p> |
| <p>ARTICLE XIV - JOURNAL OF THE ASSOCIATION</p> | |
| <p>1. The Association shall publish a journal called "Journal of Tamil Nadu Ophthalmic Association"</p> | <p>The Association shall publish a journal called "Journal of Tamil Nadu Ophthalmic Association" (to be removed) "TNOA JOURNAL OF OPHTHALMIC SCIENCE AND RESEARCH".</p> |
| <p>2. One issue of this journal will be devoted to the proceedings of the Annual Conference every year.</p> | <p>All the TNOA JOURNAL OF OPHTHALMIC SCIENCE AND RESEARCH Journal Issues will be published online first followed by print edition.</p> <p>The conference presentations which are submitted as manuscript shall be published in the Journal within one year of presentation, as per the speciality section.</p> |
| <p>3. The Editor shall be elected once in three years and shall constitute an Editorial Committee which shall comprise of</p> <ol style="list-style-type: none"> a. Editor b. Managing Editor c. Three Members | <p>The Editor shall be elected once in three years and shall constitute an Editorial Committee which shall comprise of :</p> <ul style="list-style-type: none"> <input type="checkbox"/> Editor <input type="checkbox"/> Managing Editor <input type="checkbox"/> Associate Editor <input type="checkbox"/> Five Members <p>Four Sub committees</p> <ol style="list-style-type: none"> 1. Section Editors 2. Reviewer Committee 3. State Advisory Board 4. National / International Advisory Board |
| <p>Ex-officio Members (entitled to vote)</p> <ol style="list-style-type: none"> a. The President | |
| <ol style="list-style-type: none"> b. Honorary General Secretary | |
| <ol style="list-style-type: none"> c. Honorary Treasurer | |
| <ol style="list-style-type: none"> d. Past Editor | |
| <p>ARTICLE XV - ACADEMIC AND RESEARCH COMMITTEE</p> | |
| <p>The Academic and Research Committee will consist of :</p> <ol style="list-style-type: none"> 1. Chairman 2. Three members nominated by Chairman | |

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| <p>Ex-officio members (entitled to vote) 1. The President 2. Honorary General Secretary</p> | |
| | 3. Honorary Treasurer |
| <p>It shall, uphold, maintain and further update academic standards and research. It shall formulate and implement policies on continuing medical education in Ophthalmic Sciences.</p> | |
| <p>The committee shall institute visiting - scientist fellowships, travel training fellowships etc</p> | |
| <p>ARTICLE XVI - ELECTION AND TENURE OF OFFICE - BEARERS AND MEMBERS OF THE STATUTORY COMMITTEES</p> | |
| <p>The Association shall elect the following office – bearers</p> | |
| <p>1. The Vice - President shall be elected by the General Body at each conference. He becomes the President Elect next year.</p> | |
| <p>2. The Honorary Secretary, Honorary Treasurer, Joint Secretary, Joint Treasurer, Editor, ARC Chairman and 7 members of Managing Committee will be elected at a meeting of the General Body for a period of 3 years or at the end of the 3rd annual conference whichever is longer, at the end of which period they will not be eligible for re - election for the same post.</p> | |
| <p>3. In case there is an election it will be by secret ballot as per conditions and procedures laid down in the bylaws</p> | <p>3. In case there is an election it will be by secret ballot as per conditions and procedures laid down in the bye-laws</p> |
| <p>4. The President - Elect of the previous year will become President from the commencement of the next annual conference.</p> | |
| <p>5. Vacancies: The following succession shall be effective : a. President will be succeeded by President - Elect b. President - Elect will be succeeded by Vice – President c. Honorary General Secretary will be succeeded by the Honorary Joint Secretary d. Honorary Treasurer will be succeeded by the Honorary Joint Treasurer</p> | |
| <p>e. Other Office Bearers and Chairman of Committees and members will be nominated by the President subject to ratification by the Executive Committee and shall hold office for the residual term.</p> | |
| <p>6. Office bearers and committee members shall cease to hold office : a. When the period of their tenure is over b. If by a resolution, the special General Body, called for the purpose, decides by a 3/4th of the majority of members present that certain office - bearer or bearers be removed from office.</p> | |
| | <p>7. The election will be by secret Ballot which may be by physical or electronic balloting as per conditions and procedures laid down in the bye laws</p> |
| <p>ARTICLE XVII - FUNCTIONS OF THE PRESIDENT, PRESIDENT-ELECT AND VICE PRESIDENT</p> | |
| <p>a. The President will act on behalf of the Association and will represent the Association during his tenure.</p> | <p>a. The President will act on behalf of the Association and will represent the Association during his/her tenure.</p> |

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| b. The President shall regulate the proceedings of the Association and the Managing Committee. | |
| c. The President shall uphold the constitution and enforce the rules and regulations named there under. | |
| d. He shall preside over all the functions of the Association and meetings of the General Body and Managing Committee. | |
| e. In the absence of the President, the President - Elect and in his absence the Vice - President shall officiate for him. | e. In the absence of the President, the President - Elect and in his/her absence the Vice - President shall officiate for him. |
| ARTICLE XVIII - FUNCTIONS OF THE HONORARY GENERAL SECRETARY | |
| a. The Honorary General Secretary shall manage all correspondence and shall keep the minutes of the Association and Committee Meetings which will be read and confirmed at the following meetings respectively. | |
| b. He shall have charge of all records of the office and keep a register of all papers communicated to him | |
| c. He shall be responsible to the Association for carrying out the resolutions of the Associations. | |
| d. All records shall be open to inspection by any member of the Association after a written request to the President and passed by the Managing Committee. | |
| e. All documents, covenants, contracts shall be made jointly with the Honorary Treasurer. All Properties and Documents of the Association shall be under the custody of Honorary General Secretary. | |
| f. The Honorary General Secretary may incur an expenditure in unforeseen circumstances and not provided in the budget upto Rs.5000/- and another 5,000/- with the written permission of the president. | f. The Honorary General Secretary may incur an expenditure in unforeseen circumstances as per the guidelines provided in the Bye-laws. and not provided in the budget upto Rs.5000/- and another 5,000/- with the written permission of the president. (to be removed) |
| ARTICLE XIX - FUNCTIONS OF THE HONORARY TREASURER | |
| 1. The Honorary Treasurer shall receive money due to the Association and shall make all payments in accordance with any rules framed by the Managing Committee and shall conduct transactions and every receipt given shall be signed by him. He will prepare a statement regarding the financial position of the Association jointly with the Honorary General Secretary which will be audited by the certified auditors and present the same at the annual meeting of the General Body for adoption. | |
| 2. The Accounts shall be operated jointly by : a. Honorary General Secretary or Honorary Joint Secretary and b. Honorary Treasurer or the Honorary Joint Treasurer | |
| | c. One of whom should be either a Hony. Secretary or Hony. Treasurer |
| 3. He shall maintain a list of current members and their addresses. | |
| | 4. The accounts and budget from Editor and ARC Chairman should be submitted before 15th of April every year to the Hony. Treasurer. |

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| | 5.The Honorary Treasurer shall prepare an annual budget of the Society in consultation with Office bearers, inputs from the President ,Secretary ,Editor, ARC Chairman, website committee and place it before the Managing Committee for discussion and approval. The Budget as approved by the Managing Committee shall be submitted before the General Body for final sanction/ ratification. The approved budget shall be adhered to. |
| | 6.All accounts shall be maintained by the Secretary/Treasurer under separate heads in and an approved accounting software available with the association. The accounting software to be up dated on regular basis |
| | 7.Fixed deposits and documents / software related to finance of the organization are kept in the safe custody at the Administrative office. |
| | 8.The books of accounts are reconciled and audited annually by a qualified Chartered Accountant appointed by the association. |
| | 9.The audited accounts are presented in the managing committee and annual general body meeting for appropriate action / approval. |
| | 10. The duties and taxes are all remitted on time as per the prevailing government norms. |
| | Sources of Income of the Society are as under: a) Life Membership fee. b) Subscription. c) Donations and Funds generated by program organized by the society. d) 25% of the stall charges / sponsorship from TNOA annual conference. e) Share of the profit earned from the annual TNOA conference. f) Interest earned from general fund deposits and deposits in the name of awards. g) Sale of TNOA Journal. |
| ARTICLE XX – FINANCE | |
| 1. The Finance of the Association shall be kept under one single account | |
| 2. It will include establishment account, subscription account, life membership account, awards account. ARC & Journal Account. All these accounts shall be maintained by the Honorary Treasurer under one account. | General Accounts: One TNOA account under different head of accounts. |
| The General Account will include all receipts and expenditure by way of | |
| a. Subscription | |
| b. Advertisement charges | |
| c. 25% of funds collected by the Association from stall charges shall be allocated to this account. | 25 % of funds collected by the Association from stall charges shall be allocated to this account (to be removed) |

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| d. The account may also include any surplus or deficit generated from meetings, conferences, symposium, etc., hosted by Tamil Nadu Ophthalmic Association. | The account may also include (to be removed) Any surplus or deficit generated from conferences, meetings, symposium etc. hosted by Tamil Nadu Ophthalmic association. |
| e. Sale of any property belonging to the Association. | |
| f. Payments made towards holding of conferences, workshops, instruction courses, printing stationery, postage etc., for efficient working of the Association and office. | f) Payments made towards holding of conferences, workshops, instructions courses, continuing medical education programme, public medical education activities, social service activities, medical camps, donations, printing and stationary, postage and courier, salary to office assistants, taxes, fees etc. for the efficient working of the association and office. |
| | g. Interest earned from bank accounts both savings and fixed Deposits. |
| 3. Fixed Deposits: a. All life membership subscription shall go to the reserve fund. Only the interest from this will be transferred to the general fund | |
| b. Any other income or unconditional donations may be added to this fund at the discretion of the managing committee with approval of the General Body. | |
| c. Donation towards Awards | |
| 4. Academic and Research Account with in the General Account : a. Funds will be allocated to Academic and Research Committee in the annual budget to be approved by the MC and GB. | |
| 5. Journal Account : a. Funds will be allocated to Journal of TNOA in the annual budget - to be approved by the MC and GB. | |
| ARTICLE XXI – CONFERENCES | |
| 1. The Association shall organize conference / conferences at least once a year. | |
| 2. The venue of the conferences shall be recommended by the Managing Committee and approved by General Body. In unforeseen situations, the President will take decision in consultation with the Executive Committee. | |
| 3. Six months before the date of the conference, a preliminary notice will be sent to every member by the Honorary General Secretary. | |
| 4. The conference shall be organized on behalf of the Tamil Nadu Ophthalmic Association only by affiliated local bodies (Ophthalmic) and the President, Secretary and Treasurer of TNOA will be ex officio members of the Organising Committee. | 4. The conference shall be organized on behalf of the Tamil Nadu Ophthalmic Association only by affiliated local bodies (Ophthalmic) and the President, Secretary and Treasurer of TNOA will be ex officio members of the Organising Committee & Chairman Scientific Committee of previous LOC. |
| 5. Request for hosting the conference should reach the Secretary TNOA one month before the Annual managing council meeting. The affiliate association should have passed a resolution in their meeting to host the conference, The managing council member of the requesting association must be present at the meeting. | 5. Request for hosting the future conference(s) should reach the Secretary TNOA one month before the Annual managing council meeting. The affiliate association should have passed a resolution in their meeting to host the conference, The managing council member of the requesting association must be present at the meeting |

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| <p>6. Absenteeism of Presenters and Chairpersons and other officials, without due intimation in writing to the Chairman Scientific Committee during the conference will lead to such persons being banned for a period of one year from presenting papers or holding such positions.</p> | <p>6. Absenteeism of Presenters and Chairpersons and other officials, without due intimation in writing to the Chairman Scientific Committee of LOC during the conference will lead to such persons being banned for a period of one year from presenting papers or holding such positions.</p> |
| <p>7. The audited statement of accounts of the conference shall be submitted by the Organising Secretary to the Honorary Treasurer of the Association before the next annual general body meeting.</p> | <p>The audited statement of accounts of the conference shall be submitted by the Organising Secretary to the Honorary Treasurer of the Association before the next annual general body meeting (to be removed) 31st December of the respective calendar year.</p> |
| <p>ARTICLE XXII – BYLAWS BYE-LAWS</p> | |
| <p>The society under its constitution shall frame bye laws for the smooth functioning of the affairs of the society.</p> | |
| <p>ARTICLE XXIII -AMENDMENT TO THE CONSTITUTION</p> | |
| <p>1. The managing Committee may recommend an amendment, addition, alteration or deletion, to the Constitution, provided they give at least 30 days clear notice with the details of proposed amendment to the members of the Association before the special General Body Meeting called for the purpose</p> | <p>The managing committee may recommend an amendment, addition, alteration or deletion to the Constitution, provided they give at least 30 days clear notice with the details of proposed amendment to the members of the Association before the Special General Body Meeting called for the purpose (to be removed) or at the Annual General Body as a special resolution.</p> |
| <p>2. Any member may propose any amendment, addition, alteration or deletion to the constitution giving a minimum 60 days clear notice before the special General Body Meeting. The proposed amendments shall be submitted in writing and shall be duly seconded and signed by five other members of the Association.</p> | <p>Any member may propose any amendment, addition, alteration or deletion to the Constitution giving a minimum 60 days clear notice before the Special General Body Meeting or at the Annual General Body Meeting as a special resolution.</p> |
| <p>3. Quorum for amendment of constitution shall be the same as that for Special General Body Meeting.</p> | <p>Quorum for amendment of constitution shall be the same as that for Annual General Body meeting.</p> |
| <p>4. Any amendment, addition, alternation or deletion in the constitution shall be made if approved by 2/3rd majority of the members present at the Special General Body Meeting.</p> | <p>Any amendment, addition, alteration or deletion to the Constitution shall be made if approved by 2/3rd majority of the members present & voting at the Annual General Body Meeting.</p> |
| <p>ARTICLE XXIV - AMENDMENT TO THE BYLAWS BYE-LAWS</p> | |
| <p>1, The Managing Committee may recommend an amendment, addition, alternation or deletion to the bylaws provided they give at least 30 days clear notice with the details of the proposed amendments to the members of the Association before the General Body Meeting.</p> | <p>1, The Managing Committee may recommend an amendment, addition, alternation or deletion to the bye-laws provided they give at least 30 days clear notice with the details of the proposed amendments to the members of the Association before the Special/General Body Meeting.</p> |
| <p>2. Any member may propose an amendment, addition, alteration or deletion to the bylaws giving a minimum of 60 days clear notice before the General Body Meeting, The proposed amendment shall be submitted in writing and shall be duly seconded and signed by five other members of the Association.</p> | <p>2. Any member may propose an amendment, addition, alteration or deletion to the bye-laws giving a minimum of 60 days clear notice before the General Body Meeting, The proposed amendment shall be submitted in writing and shall be duly seconded and signed by five othermembers of the Association.</p> |



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| 3. Quorum for amendment of bylaws shall be the same as that for General Body Meeting. | 3. Quorum for amendment of bye-laws shall be the same as that for Special/General Body Meeting. |
| 4. Any amendment addition, alternation or deletion in the bylaws shall be made if approved by simple majority of the members present at the General Body Meeting, | 4. Any amendment addition, alternation or deletion in the bye-laws shall be made if approved by simple majority of the members present at the Special/General Body Meeting, |
| ARTICLE XXV - DISSOLUTION OF THE ASSOCIATION | |
| If upon dissolution of the Association there shall remain after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among members of the Association or any of them, but shall be given or transferred to association or associations, institution or institutes having objects similar to any of the objects of association to be determined by the votes of not less than three -fifth of the members present personally or by proxy in a meeting at or before the time of the dissolution or in default thereof by the High Court of the State of Tamil Nadu. | |
| BY-LAWS to be substituted with BYE-LAWS | |
| Framed under Article XXII of the Constitution If anything in these bylaws is in contravention or in conflict with the constitution, the same provisions of the constitution shall have the supremacy. | Framed under Article XXII of the Constitution If anything in these bye-laws is in contravention or in conflict with the constitution, the same provisions of the constitution shall have the supremacy. |
| I. AFFILIATIONS | |
| District / City / Other Associations / Societies | |
| 1. They may be affiliated to TNOA after being approved by the Managing Committee and the General Body. | |
| 2. The Societies shall frame their own constitution which shall not be in conflict with the constitution of TNOA in the absence of their own constitution and bylaws, constitution and bylaws of TNOA will apply. | 2. These Societies shall frame their own constitution which shall not be in conflict with the constitution of TNOA. In the absence of their own constitution and bye-laws, constitution and byelaws of TNOA will apply. |
| 3. Each affiliated society shall pay an affiliate fee (one time) of Rs.1,000/- | 3. Each affiliated society shall pay onetime affiliation fee of Rs.1,000/- |
| 4. Each affiliated city and other societies must have at least 5 members of its rolls who are members or TNOA. | |
| 5. Each affiliated body will nominate one person to the Managing Council of the TNOA which will be advisory council and is meant to bring out the grass root level problems at their localities. | |
| 6. These societies shall be autonomous so far as the internal management and working are concerned. | |
| 7. Report of the activities of the societies may be published in the Journal of TNOA. | |
| II. SUBSCRIPTION | |
| Subscription for all categories shall be decided by General Body from time to time. | |
| Membership Subscription TNOA Life Member Rs. 2,050/- National Member Rs. 2,050/- International Member Rs. 2,050/- | Membership Subscription: TNOA Life Member Rs.4000.00 National Member Rs.4000.00 Associate Member Rs.4000.00 International Member USD : 100 |

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| III. ELIGIBILITY FOR VARIOUS OFFICES | |
| 1. Past Presidents will not contest any election but they may be nominated or co-opted in any committee. | |
| 2. No member shall hold more than one office or more than two committee memberships at any one time. | |
| A. Vice President | |
| 1. Must have been a member of good standing for a minimum period of 10 years | |
| 2. Must have held an organizational position either as an office bearer or a member of Managing Committee for a minimum period of one term and attended at least two such meetings. | |
| 3. Should have actively participated in the scientific / organizational activities of the Association. | |
| B. Honorary General Secretary and Honorary Treasurer | |
| 1. Must have been a member of good standing of the Association for 5 years. | |
| 2. Must have been a member of the Managing Committee for at least one term and attended at least two meetings of the Managing Committee. | |
| 3. Should have actively participated in the scientific / organizational activities of the Association. | |
| | C.EDITOR |
| | 1.Must have been a member of good standing of the Association for 5 years 2.Should have actively participated in the scientific / organizational activities of the TNOA Journal of Ophthalmic science and Research. |
| | D.ARC Chairman 1.Must have been a member of good standing of the Association for 5 years |
| C. Rest of the Office Bearers and members of the Managing Committee | |
| E. Rest of the Office Bearers and members of the Managing Committee | |
| 1. Must have been a member of good standing of the Association for 3 years. | |
| 2. Attended at least two annual conferences of the Association | |
| IV. CO-OPTION OF COMMITTEE MEMBERS | |
| Chairman of various Committees can co - opt more members in consultation with Executive Committee | Chairman of various Presidential Committees can co - opt more members in consultation with Executive Committee. |
| V. ELECTION PROCEDURES | |
| 1. Honorary General Secretary shall invite nominations for posts for election six months before the conference date along with preliminary notice of the conference. The proposals must be received on or before a date specified by him. | |

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| 2. Honorary General Secretary should keep everything ready so that elections, if necessary, can be completed expeditiously. | |
| 3. Only RATIFIED LIFE members will be allowed to vote. Honorary Treasurer will therefore, keep ready up-date list of such members during election time. | |
| | 3. Only RATIFIED LIFE members will be allowed to vote. Honorary Treasurer (to be removed) Secretary will therefore, keep ready up - date list of such members during election time |
| 4. President will constitute an election commission consisting of 3 members from amongst the Past Presidents with one of them as Chief Election Officer who will also be the returning officer. An aggrieved candidate may represent to the election commission. The representation will be considered by the full commission and the decision of the full commission shall be final and irrevocable. | 4A. President will constitute an election commission consisting of 3 members from amongst the Past Presidents with one of them as Chief Election Officer who will also be the returning officer. 4B. At the beginning of his tenure the President will constitute an appellate commission consisting of 3 Past Presidents, President & the Presidentelect apart from the election commission members. The President will be the Chairman of the Commission & will have a casting vote in case of a tie. An aggrieved candidate may appeal to this commission within 10 days of the announcement of the results. The representation will be considered by the appellate commission and the decision of the appellate commission shall be final and binding. |
| 5. In case of a tie the casting vote of the President of the meeting will decide the result. | |
| 6. The nomination paper of office bearers shall be accompanied by a Bio - data on prescribed proforma. | |
| VI. JOURNAL OF TAMILNADU OPHTHALMIC ASSOCIATION | |
| It should be published at least quarterly. One issue of the journal will be devoted to the proceedings of the Annual Conference every year. | |
| VII. STALLS | |
| 1. Commercial Exhibition : Commercial Exhibition will be organized by the host committee on behalf of the Association. The rates for the stalls will be decided by the host committee in consultation with the Executive Committee. | |
| 2. All conference collections (Stall charges & Sponsorship charges) should be paid directly by cheque or DD in the Name of TAMILNADU OPHTHALMIC ASSOCIATION. | All Conference collections (Registration, stall charges & sponsorship charges) should be paid directly by cheque or DD in the name of (to be removed) to Tamil Nadu Ophthalmic Association. All receipts will be in the name of Tamil Nadu Ophthalmic Association by way of cheques/ Demand drafts /NEFT/ET using TNOA PAN only. All payments shall be made only through bank after appropriate deduction of applicable taxes. |
| 3. 75% Shall be transferred to conference head / sub account of TNOA to be operated by Local Organizing Committee Treasurer and Secretary. | 75% of the stall charges / sponsorship shall be transferred to the conference head / sub account of TNOA. The TNOA conference account shall be operated jointly by the conference organising secretary and the conference treasurer to meet the conference expenses. |

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| | TNOA conference bank account shall be operated in the city where the annual conference is held. All taxes related to the conference are borne by the TNOA office. |
| | 1. 50% of the profit is transferred to the Local organising committee if the local committee is tax compliant. |
| | Mid Year Conference Account & Bank account can be operated by the President & Organizing Secretary of the mid year conference. |
| 4. 25% of the stall charges / sponsorship charges will be retained by TNOA. | 25% of the stall charges/sponsorship charges(to be removed) amount received from the trade as stall charges/sponsorship shall be retained in TNOA account. |
| | A provisional budget shall be prepared by the local Organising committee and adhered to. |
| <p>VIII. ETHICS COMMITTEE To deal with all ethical matters in relation to the Association and its members and complaints received regarding the above. The committee would consist of President, three Immediate Past Presidents and the President Elect. The President would be the Chairman of the Committee.</p> | |
| <p>IX. STANDARDS COMMITTEE To deal with all matters related to maintaining standards in equipment, drugs and medicines. And to resolve disputes between members and those of the trade with regards to supply and maintenance of equipment. The committee to consist of : The president, The Joint Secretary and 3 Nominees approved by the Managing Committee. The President would be the Chairman of the Committee.</p> | |
| | <p>X.GRIEVANCE COMMITTEE The Grievance committee shall be constituted by the President comprising Past Presidents with one Chairman for the committee. i. The committee shall hold office for 1 year. ii. The functions of the committee shall be to resolve dispute of members with respect to Managing Committee, Sub committees and secretariat. iii. The preferred method of dispute redressal shall be by arbitration and the decision of the committee shall be binding on all parties. iv. An appeal will be allowed to either party to the general body, where the issues shall be put up by the grievance committee.</p> |
| <p>XI AWARDS Life Time Achievement Awards: On the recommendation of the Executive Committee and the ratification by the Managing Committee, the TNOA will award the Life time achievement award every year for up to two senior members of the TNOA for their contributions to the science of ophthalmology and the functioning of the TNOA. The Award will be presented during the inaugural session of the Annual Conference subject to following guidelines.</p> | |
| a) The member should not be less than 65 years of age. | |
| b) He / She should have actively participated in the Association for a minimum period of 20 years. | |

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| c) The affiliate societies may recommend one member from their association for consideration of this honour | |
| d) The recommendations will be sent to the Hony.General Secretary along with of the candidate's biodata and photograph. | d) The recommendations will be sent to the Hony. General Secretary along with of (to be removed) the candidate's biodata and photograph. |
| e) The affiliate society / associations will, however, not recommend the name of any member posthumously. | |
| I. TNOA Dr. Joseph Gnanadickam Memorial Gold Medal Oration Award : | |
| 1.On the recommendation of the Joseph Gnanadickam Memorial Committee the Managing Committee will ratify this annual award. | The Awardee will be decided by the President Elect, Hony. General Secretary and Treasurer and ratified by the Dr.Joseph Gnanadickam Memorial Committee. |
| 2. The Award will be presented during the inaugural session of the TNOA Conference and the recipient will deliver the 20mts. Oration at the AGM of TNOA. | |
| 2. The Award will be presented during the inaugural session of the TNOA Conference and the recipient will deliver the 20mts. Oration at the AGM of TNOA. | |
| 3. There will be no other scientific activity in any other hall during this time. | |
| 4. The recipient will be introduced at this session by a representative of the Joseph Gnanadickam Memorial Committee. | TO BE REMOVED |
| II. TNOA Dr.G. Venkataswamy Community Ophthalmology Oration Award : | |
| 1 The award will be given annually to a person from Tamil Nadu, any other state or any other country in recognition of his / her contribution to Community Ophthalmology. | |
| 2 The Award will be presented during the inaugural session of the TNOA Conference and the recipient will deliver this half hour oration immediately after the Joseph Gnanadickam Oration at the AGM. | 2 The Award will be presented during the inaugural session of the TNOA Conference and the recipient will deliver 20 minutes oration immediately after the Joseph Gnanadickam Oration at the AGM. |
| 3 There will be no other scientific activity in any other hall at this time. | |
| 4. The Awardee will be decided by the President Elect, Hony. General Secretary and Treasurer and whenever necessary, a Director from Aravind Eye Care System will be co opted. | |
| The recipient will be introduced at this session by the President. | |
| III. TNOA Prof. C.P. Gupta Best Paper Award: | |
| 1. Only Members of TNOA are eligible to participate. | |
| 2. The person presenting the paper should be below 40 years of age at the time of presentation of the paper. | |
| 3. He/She should have enrolled as a Life Members of the TNOA on (or) before 31st May of that year. | |
| 4. Entries in duplicate should reach Chairman Scientific Committee and Secretary TNOA on or before 31st May.(Online abstract submission link / password to be shared between TNOA office & scientific committee). | 4. Entries in duplicate should reach Chairman, Scientific Committee of LOC and Secretary TNOA on or before 31st May.(Online abstract submission link / password to be shared between TNOA office & scientific committee of LOC). |
| 5. Proof of Age and Membership of TNOA should be sent along with the abstract and text of the paper entered for the competition. | |

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| 6. A declaration that this paper has not been presented in any conference earlier / or published in any journal should be given by the participant. | |
| 7 Violation of rule 6 above, if proved will attract disqualification of the entry. | |
| 8. The paper may be the work of either one or a group of persons. If it is that of a group, the first (Chief) author should be below 40 years and should be a life member of TNOA. | |
| 9. The same person may be considered for the award in the subsequent years too even if he / she has won the award earlier, provided a different paper is presented subsequently. | |
| 10. An exclusive session for the presentation and evaluation of the papers competing for the Prof.C.P. Gupta best paper award will be held. However, if there are only few entries for the competition, all these papers will be grouped and presented during the free paper session after making due advance announcement. | |
| 11. The time allotted is 10 minutes. | Time to be decided by the Scientific Committee of LOC |
| 12. Judges - Two judges nominated by the EC from time to time & one judge / Representative from endowment committee. | |
| Note : In case the donor or any of the Judge's family or institution is competing, they shall excuse themselves from the responsibilities of being a judge. | |
| IV. TNOA Prof. E.T. Selvam Endowment Quiz Award : | |
| 1. Prof. E.T. Selvam Endowment Quiz Award for the best team in Ophthalmic Quiz, to be given annually and conducted during the TNOA conference. | |
| 2. Only post graduate students of ophthalmology studying in Institutions in Tamil Nadu and Pondicherry are allowed to participate | |
| 3. Each team will consist of TWO members, representing the Institution and both of the team members must be members of the TNOA. Both must have enrolled as Life Members on or before 31st May of that year. | |
| 4. Conducting the quiz is the responsibility of the Chairman Scientific Committee of the respective conference or anyone officially assigned the duty by the chairman. | 4. Conducting the quiz is the responsibility of the Chairman Scientific Committee of LOC of the respective conference or anyone officially assigned the duty by the chairman. |
| 5. All members and delegates must be informed about the quiz programme during the first call for the conference. | |
| 6. Participants must register well in advance for the quiz. | |
| 7. The quiz must be clinically oriented quiz and should include : Historical aspects, clinical findings - diagnosis, visual section / salient features etc, and will cover the following sections : conjunctiva and cornea, glaucoma, uvea, lens, squint, neuro - ophthalmology, orbit, miscellaneous. | |
| 8. The decision of the Chairman Scientific Committee will be final. | 8. The decision of the Chairman Scientific Committee of LOC will be final. |
| V. TNOA Capt. Subramaniam Best Video Award : | |
| 1. Only members of TNOA are eligible to participate. | |
| 2. He / She should have enrolled as a Life Members of the TNOA on (or) before 31st May of that year. | |
| 3. Entries in duplicate should reach Chairman Scientific Committee and Secretary TNOA on or before 31st May. (Online abstract submission link password to be shared TNOA office & scientific committee). | 3. Entries in duplicate should reach Chairman Scientific Committee of LOC and Secretary TNOA on or before 31st May. (Online abstract submission link password to be shared TNOA office & scientific committee of LOC) |

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| 4. Proof of membership of TNOA should be sent along with the abstract and text of the video film entered for the Competition. | |
| 5. A declaration that this film has not been shown earlier anywhere should be enclosed | |
| 6. Violation of rule 5 above, if proved will attract disqualification of the entry. | |
| 7. The video compact disc should be submitted to the secretary of the TNOA on the first day of the conference. | |
| 8. TNOA will maintain a record of the video films that participated in the competition each year. | |
| 9. The time allotted is 10 minutes. | Time to be decided by the Scientific Committee of LOC |
| 10. The Judges shall be a. The President of TNOA or his / her Nominee b. The Immediate Past President or his / her Nominee c. One representative from the donor committee. Note : In case the donor or any of the Judge's family or institution is competing, they shall excuse themselves from the responsibilities of being a judge. | |
| VI. TNOA Coimbatore Ophthalmic Association Best Poster Award : | |
| 1. Only members of TNOA are eligible to participate. | |
| 2. He/She should have enrolled as a Life Members of the TNOA on (or) before 31st May of that year. | |
| 3. Entries should reach the Chairman Scientific Committee and Secretary, TNOA on or before May 31st before the commencement of the next session of the TNOA Conference. | 3. Entries should reach the Chairman Scientific Committee of LOC and Secretary, TNOA on or before May 31st before the commencement of the next session of the TNOA Conference. |
| 5. A declaration that this poster has not been presented in any conference earlier, should be given by the participant. | |
| 6. Violation of rule 5 above, if proved will attract disqualification of the entry. | |
| 7. The poster may be the work of either one or a group of persons. | |
| 8. The same person may be considered for the award in the subsequent years too even if he / she has won the award earlier, provided a different poster is presented subsequently. | |
| 9. No Separate session as all are 'e' posters. | |
| 10. The time allotted is 10 minutes. | Time to be decided by the Scientific Committee of LOC |
| 11. The Judges shall be - a. The President of TNOA or his / her Nominee b. The Immediate Past President of TNOA or his / her Nominee c. President of the Coimbatore Ophthalmic Association representing the endowment or his/her nominee. | The president of the Coimbatore ophthalmic association or his / her nominee |
| VII. TNOA TOPS award for the Best Paper in the Retina Session. | |
| a. He/she should have enrolled as a life Members of the TNOA on (or) before 31st May of that year. | |
| b. Entries in duplicate should reach Chairman, Scientific Committee and Secretary TNOA on or before 31st May(Online abstract submission link/password to be shared TNOA office & scientific committee). | b. Entries in duplicate should reach Chairman, Scientific Committee of LOC and Secretary TNOA on or before 31st May (Online abstract submission link/password to be shared TNOA office & scientific committee of LOC). |

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| c. Judges - Two judges nominated by the President and President elect and Representative from the endowment committee | |
| VIII. TNOA Dr. MN Endowment award for the Best Paper in the Cataract Session. | |
| a. He/She should have enrolled as a Life Members of the TNOA on (or) before 31st May of that year. | |
| b. Entries in duplicate should reach Chairman, Scientific Committee and Secretary TNOA on or before 31st May. (Online abstract submission link/password to be shared TNOA office & scientific committee.) | b. Entries in duplicate should reach Chairman, Scientific Committee of LOC and Secretary TNOA on or before 31st May. (Online abstract submission link/password to be shared TNOA office & scientific committee of LOC .) |
| c. Two judges nominated by the President and President elect and Representative from the endowment committee. | |
| Note : IN ALL THE AWARDS, In case the donor or any of the Judge's family or institution is competing, they shall excuse themselves from the responsibilities of being a Judge. | |
| All future endowments received must be for a minimum of FIVE Lakhs rupees and they will not be part of a single hall activity. | |
| | IX. Salem Ophthalmic Association Sankara Nethralaya Alumni Dr.S.S.Badripath medal of Honour 1.The recipient should be a life member of TNOA and should have enrolled at least 90 days before the TNOA Conference. 2.The award is in recognition of the clinical work done and contribution to ophthalmic science. 3. The awardee will be decided by a) The President of TNOA or his/her nominee. b) Secretary of the Salem Ophthalmic Association. c) Secretary of the Sankara Nethralaya Alumni. 4.The medal will be presented by the President of TNOA along with other awards. |
| XII. MANAGING COUNCIL | |
| A Managing Council shall be formed with one representative from each of the affiliate district associations. | |
| Each district association shall nominate one of their members / president / secretary for a period of one year. | |
| The nominee should be a life member of TNOA. | |
| They will assume office at the General Body Meeting each year. | |
| 1. Composition It shall consist of : | |
| a. One member from each of the affiliate district associations | |
| b. TNOA Managing Committee Members | |
| 2. Functions a. Managing Council shall act on behalf of the district associations to put forward suggestions to the Managing Committee. | |
| 3. Meetings a. The members of the Managing Council shall meet as often as required and at least once during the annual conference. 1/4 of the total number of members of the managing council shall form a quorum. | a. The members of the Managing Council shall meet as often as required and at least once during the annual conference. 1/4 of the total number of members of the managing council shall form a quorum. |

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| <p>b. The Honorary Secretary shall circulate the agenda at least a month before the date of the meeting.</p> | |
| <p>c. The President shall preside at the meeting of the managing council. In his absence, the President Elect shall officiate for him and in the absence of the President and President - Elect, the Vice President will preside. In the absence of the above three, the meeting may elect it's own Chairman and for the purpose of the meeting he shall exercise all the powers of the President.</p> | <p>c. The President shall preside at the meeting of the managing council. In his/her absence, the President Elect shall officiate for him and in the absence of the President and President - Elect, the Vice President will preside. In the absence of the above three, the meeting may elect it's own Chairman and for the purpose of the meeting he shall exercise all the powers of the President.</p> |
| <p>d. Whenever it is found inconvenient to call a meeting of the managing council and whenever the Honorary General Secretary in consultation with the President deems it desirable that the opinion of the Managing Council be obtained, he shall do so by post/ e-mail.</p> | |
| <p>XIII. CONCESSION TO SENIOR MEMBERS / PAST PRESIDENTS IN TNOA CONFERENCES: It was decided to exempt TNOA life members above 70 years and Past Presidents from paying Registration fee in the Annual conference of TNOA.</p> | <p>TNOA life members above 70 years and Past Presidents are exempted from paying Registration fee for the Annual conference of TNOA.</p> |
| <p>XIV. TRAVEL ASSISTANCE TO MC MEMBERS FOR ATTENDING THE MANAGING COMMITTEE: It was decided by the MC to provide travel assistance to MC members for attending the Managing committee meaning, other than during the Conference (up to the maximum of 2nd Class A/C Train fare and accommodation charges - booked by TNOA office)</p> | <p>It was decided by the MC to provide (to be removed) Travel assistance to MC members for attending the Managing committee meaning (to be removed) meeting, other than during the Conference (up to the maximum of 2nd Class A/C Train fare and accommodation charges) will be provided. (Preferably booked by TNOA office)</p> |
| <p>PROCEDURES & WORKING RULES (Updated August 2014) To be removed</p> | <p>To be removed</p> |
| <p>1. The President can seek the council of one of the Past Presidents in the capacity of "Advisor" for guidance and advice. The Past President nominated as advisor can be invited to the Managing Committee Meeting as Ex-officio special invitee without voting rights. A Past President can be as "Advisor" for a maximum period of 3 years.</p> <p>2. The Chief Guests of a TNOA Annual Conference will be selected by the organizing committee in consultation with the President Elect.</p> | <p>1. The President can seek the council (to be removed) advice of one of the Past Presidents in the capacity of "Advisor" for guidance. and advice(to be removed) The Past President nominated as advisor can be invited to the Managing Committee Meeting as Ex-officio special invitee without voting rights. A Past President can be act as "Advisor" for a maximum period of 3 years continuously or with interval. Other past presidents can also attend the meeting without voting rights.</p> |
| <p>3. A Liaison Officer is appointed to assist the General Secretary with regard to matters pertaining to Registrar of Societies. His remuneration will be fixed by the Hony. Secretary and approved by the MC.</p> | |
| <p>4. All the endowment funds to be shown separately in the balance sheet.</p> | <p>All endowment funds to be shown separately in the balance sheet. The interest earned is transferred to general fund on regular basis. The principal is kept untouched, only the interest earned can be spent</p> |
| <p>5. In the TNOA Annual Conference of other allied specialty members can participate as speakers but not as Chairman, Co-Chairman & Moderator.</p> | |
| <p>6. TNOA Secretary and 2 member nominated by MC shall manage the website of TNOA.</p> | |
| <p>7 The elections shall be held on Friday / First day of the Conference.</p> | |

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| <p>8.Henceforth the General Body Meeting will be called to order at 10 AM: signatures obtained from members present; condolence expressed; followed by the two orations; then the affairs of the association will be taken up</p> | |
| <p>9 No important matter or amendment can be taken up in any other matter without prior circulation to all members.</p> | |
| <p>10. The Constitution & Bylaws book may be printed once in 4 years incorporating all the amendments and working rules. The total number of copies to be printed will be = the number of members +600 copies for the new members who are expected to join in the next 4 years.</p> | <p>10. The Constitution & Bye-laws book may be printed once in 4 years incorporating all the amendments and working rules. The total number of copies to be printed will be = the number of members +600 copies for the new members who are expected to join in the next 4 years.</p> |
| <p>11. Awards: In case of a tie, a tie breaker session to be held and one winning team to be selected. Sharing the awards to be avoided for all endowment Awards. In the quiz competition only registered teams should be allowed to participate and non competing teams should not be permitted to participate.</p> | |
| <p>12. The quarterly terms for the TNOA Journal are First Quarter :September to November Second Quarter:December to February Third Quarter :March to May Fourth Quarter :June to August and the issues scheduled for November, February, May and August. This shall come into effect from the next Editors term.</p> | <p>This shall come into effect from the next Editors term. TO BE REMOVED</p> |
| <p>13. The Editor shall bring out Proceedings of the last conference along with the November issue of the Journal.</p> | <p>13. The New Editor shall bring out Proceedings of the last conference along with the November issue of the Journal.</p> |
| <p>14. The presentation certificates to be issued to all authors of free papers subjected to the maximum of 3 co-authors.</p> | |
| <p>15. The organising Secretary of each TNOA Conference shall provide along with the accounts, the list of faculty members who have defaulted before the next managing committee meeting,</p> | |
| <p>16. Excerpts from the minutes of the MC meeting held at Madurai on 11.1.2015: It was resolved to Change the permanent address of the Tamilnadu Ophthalmic Association to Nirmals Eye Hospital 108, Ayyasamy street, West Tam baram, Chennai 600045 to enable compliance with the societies registration requirement that a permanent office address be registered with the office and annual returns are filed in the office.</p> | <p>TO BE REMOVED</p> |
| <p>17. Change in Timing of Managing Council and Committee Meetings : In view of the Time Constraints and difficulties in conducting the Managing Council and Managing Committee meeting on the first day of conference, it was decided to hold the council and Managing committee meeting on the previous day of the conference i.e. Managing council meeting on Thursday from 6.30pm onwards followed by Managing Committee meeting.</p> | <p>Existing clause will be replaced with 16. The Managing Council and Committee Meetings : The Managing Council Meeting and the Managing Committee meeting will be held on the previous day of the conference i.e. Managing council meeting on Thursday from 6.30pm onwards followed by Managing Committee meeting.</p> |
| <p>18. TNOA registration for Medical council credit marks with TNMC : TNOA has been formally registered as an association with the TNMC to conduct conferences and CME and give CME credit hours for TNOA conference. It was also decided to include the certificate charges for the credit hours in the Delegate Registration fee for the conference.</p> | <p>17. TNOA registration for Medical council credit marks with TNMC : TNOA has been formally registered as an association with the TNMC to conduct conferences and CME and give CME credit hours for TNOA conference. It was also decided to include the certificate charges for the credit hours in the Delegate Registration fee for the conference(to be removed) Certificate charges for the credit hours will be added to the Delegate Registration fee.</p> |
| | <p>18.The Honorary General Secretary may incur an expenditure in unforeseen circumstances upto Rs.10,000/-with the written permission of the President.</p> |